



**WRJ Central District Speaker's Bureau Request Form**

**Michelle Simpson, will arrange visits from district speakers for sisterhoods. Speakers can help with board orientations, leadership development, YES Fund events and installations.**

**Speakers' cost is paid for by the district and are a perk of your district dues.**

**1. What is a District Speaker?**

She is usually a member of the District Board of Directors

**2. What expenses does the local Sisterhood incur?**

Very little; treat her as you would a guest in your home or if she prefers staying at a hotel, please assist her in those arrangements. Central District will pay for the hotel and all other expenses if driving or flying.

**3. What will she speak about?**

Any subject pertaining to Sisterhood activities as well as installation of officers, Sisterhood Sabbaths, and Leadership workshops. It is advisable to utilize her services as a Board meeting specially scheduled, if possible, at the time of visit for other purposes.

**4. How often is a District Speaker available to a local Sisterhood?**

Just as with Women of Reform Judaism, the District can honor one request per Sisterhood on alternate years, thus allowing every Sisterhood either a WRJ speaker or a District speaker each year.

**5. How is a District Speaker requested?**

Requests for a District Speaker should be mailed to the Chair of the Speakers Bureau at least eight (8) weeks before desired date.

6. Send the following information to:

**Michelle Simpson 367 Antoinette Rochester Hills, MI 48309**

**Telephone: (248) 373.4833 Email: mssdw810@flash.net**

Name of Sisterhood \_\_\_\_\_ Date of Request \_\_\_\_\_

Address \_\_\_\_\_

Name of President \_\_\_\_\_ Phone \_\_\_\_\_ Email \_\_\_\_\_

Name of Contact \_\_\_\_\_ Phone \_\_\_\_\_ Email \_\_\_\_\_

Date Desired \_\_\_\_\_ Size of Board \_\_\_\_\_

Time of Meeting \_\_\_\_\_ Place \_\_\_\_\_

District Personnel Requested, if known \_\_\_\_\_

Individual Speaker for:

Leadership Workshop \_\_\_\_\_ Speaker at General Meeting \_\_\_\_\_

Installation of Officers \_\_\_\_\_ Sisterhood Shabbat \_\_\_\_\_

Multiple Sisterhood Event \_\_\_\_\_ Other \_\_\_\_\_

Other information or questions \_\_\_\_\_

You can use the back or if emailing, use a second sheet